

*Spring into Success
with an ACE class!*

ACE Classes

*Spring
2021*



Fairfax County
Public Schools
Adult & Community
Education

<https://aceclasses.fcps.edu>





Welcome!



Spring is in the air!

ACE welcomes you to Spring term with this mailing showing an array of online classes and a select grouping of in-person classes! Please make sure you utilize the QR code or link to access our full ACE electronic catalog on our website. You will see these listed throughout.

The ACE electronic catalog includes a complete listing of all ACE courses currently being offered for Spring term.

Happy Learning!

Paul Steiner, ACE Administrator

System Requirements

For ACE Online classes: A computer and internet access with: Windows 7 or higher, or Mac OS X v 10.9 operating system; Screen resolution of 1280 x 720 or higher (1920 x 1080 pixels recommended); Chrome (latest versions), Microsoft Edge, Mozilla Firefox, or Apple Safari browsers; a minimum of 4 GB RAM; a computer camera and microphone.

If joining from a tablet or phone, be sure to download the free Google Meet app before class.

For complete, up-to-date class offerings please go to <http://bit.ly/2K9TEfp>



For all other questions please email us: aceonline@fcps.edu

The Fairfax County Public Schools Adult and Community Education (FCPS ACE) program is not sponsored or endorsed by, or affiliated with, the American Council on Education (ACE).

The information in this catalog is current as of the print date 2/26/2021

FCPS ACE COVID-19 health and safety protocols

FCPS ACE is committed to safety and quality instruction. When permitted to return to in-person classes we will strictly adhere to the health and safety guidelines provided by the Fairfax Department of Health and Fairfax County Public Schools. For the most current listing of health and safety protocols, please visit: www.fcps.edu/node/40426.



ACE is planning on expanding in-person classes as soon as we are able to safely return to buildings.

Please check: <https://aceclasses.fcps.edu> for the latest on ACE course offerings.

ACE Refunds and Cancellations

Visit <https://aceclasses.fcps.edu> and select **Request Refund** option from the top headings.

Refund policy

For online courses that start on a specific date, your written refund request must be received two business days prior to the class start date. Special refund dates apply for Behind-The-Wheel classes.

For courses that start anytime, a written refund request must be received within 15 days of the enrollment date. Refunds are not given once an individual has begun the course. A \$15 withdrawal fee is assessed for each refund (applies to ALL classes—traditional, driver education, and online). Allow at least four weeks for processing.

For complete information on refunds and other payment topics, please go to: <https://aceclasses.fcps.edu>

VISA



Make check payable to FCPS ACE

“Online has been great for me! I hope you continue it. Ms. Hengel made the most of it by balancing class size so that all members could participate eagerly, which they do, without overwhelming our ability to focus on each other.”

ACE Student - French Conversation

Look out for our convenient new asynchronous online classes that enable you to study at your own pace!

Business & Management



YOUR CAREER STARTS HERE

By completing a business certificate program, you can open the way to a new career, position yourself for advancement, and add value to your resume. ACE makes it easy, with a variety of learning options to get you started. Choose from in-person, virtual instructor-led or self-paced classes. Whatever works for you! In a competitive environment, the completion of a certificate program just makes good career sense.

CERTIFICATE PROGRAMS



- 1 Office Assistant
- 2 Administrative Assistant
- 3 Accounting Assistant
- 4 Bookkeeping Assistant
- 5 Human Resource Management
- 6 Non-Profit Organization & Development
- 7 Small Business Management
- 8 Childcare Provider

What are you waiting for?

One time registration fee.
No previous academic requirements.
Classes that are affordable, short-term and much more....

It's Easy!

Classes beginning in March

Business & Management



A Real Value!

ACE A NEW SKILL offers a series of key courses to help you maximize work productivity while balancing the flexibility afforded from working at home or anywhere. Make it a top priority to put yourself up to speed in no time and get the most out of your working hours! Classes start at \$49.

"The only way of finding the limits of the possible is by going beyond them into the impossible."



NEW online classes available NOW!



VIRGINIA PRINCIPLES OF REAL ESTATE (BE01972)

Want a flexible job that will boost your income \$\$\$ with unlimited growth potential? We've got you covered and now this class is available to take from the comfort and safety of your home.



CHILD CARE PROVIDER (BE08099)

One of the fastest growing professions in the country, this valuable and needed service can be a rewarding and lucrative career. Learn about educational games, child growth, development and behavior scheduling, age-appropriate activities, nutrition, nurturing, socialization and more.

Can't find the class you're looking for?

Reach out and connect with your Program Specialist at business@fcps.edu

Information Technology

TAKE YOUR SKILLS TO THE NEXT LEVEL

IT professionals are in high demand and we offer some of the most valuable programming, web design and certificate prep courses that could open many doors and possibilities in your career.



With the highest return on investment, ACE classes and certificate programs provide accessible, affordable and short-term Information technology options that will enhance adult learning experiences and gain career readiness skills and knowledge for todays workplace.

FOCUS ON SIMPLICITY

Python is a high-level, feature-rich, and free programming language that is available on numerous operating systems including Windows, Mac, and Linux. Learn how to advance your Python programming skills by using the command line and other professional tools like code formatters, type checkers, linters, and version control.

“Instructor knows the subject very well, and helped us understand the intricacies of the HTML code. Content and pace was just right!

ACE Student - Enhancing Your Website

”

COLLABORATION DONE IN REAL-TIME

Expand your skills, the way you create, collaborate and share your documents. Now ACE has Google Docs, Google Sheets and Google Slides classes available for both employees and small business owners. Consider it one of the best tools to increase office productivity and collaboration that is so easy to use and incredibly multi-functional!

Did you know?
ACE classes are a well worth investment!
Sign up today at [www.https://aceclasses.fcps.edu](https://aceclasses.fcps.edu)



MICROSOFT OFFICE SPECIALIST

Earn a Microsoft Office Specialist (MOS) Certification with ACE. We are an authorized testing center with online testing available! Microsoft Office is one of the most widely used suites of productivity tools in the business world. It can earn a entry - level employee as much as \$16,000 more in annual salary. This is your chance to stand out, increase your job opportunity and level of proficiency.



For a list of ACE Certificate classes scan the QR code or reach out to comptraining@fcps.edu

Health and Medical

CREDENTIALS

Beyond the classroom

The healthcare industry is booming. We need YOU! Advance your career with an affordable industry credential that gets you noticed. Whether your interests are Clinical or Administrative - we have you covered!



CPR

Join the next generation

Learn CPR and save a life! Close to 70% of out-of-hospital cardiac arrests occur in homes. CPR can double or triple the chance of survival. Be a community leader! Lay responders, teachers, health care providers, we have the class you need! Take the online portion directly through American Heart Association then choose the skills session through ACE that fits your schedule.

CPR Skills Evaluation and Check Off (HM01699)

For more information on Health Medical programs, please email healthmed@fcps.edu.

“ Dr. Pittman is very encouraging and supportive in her role as teacher. She is very quick to respond to any questions and her answers are thorough and easy to understand.

**ACE Student -
Pharmacy Technician Program**

”

Classes start in March, so sign up today!

VETERINARY ASSISTANT

Pet Care Business is Booming!

Thanks in part to 'pandemic puppies', veterinary practices are busier than ever. What better time to become a veterinary assistant? This self-directed program with weekly instructor chats allows you to work at your own pace, on your own schedule, and wherever you want. Join the hundreds of students who have completed this training and found their dream job .

Vet Parasitology/Hematology/Wet Lab (HM01981)
Vet Preventive Medicine for Dogs/Cats (HM01982)
Vet Hospital Visits and Basic Restraint (HM01983)
Zoonotic Diseases, Ethics, Med Asepsis (HM01984)

Health and Medical

DENTAL

Dental Assistant

Learn anatomy, terminology, radiology, clinical skills, and BLS. Hands on experience in our dental lab.

Dental Assistant Comprehensive (HM01647)

Dental Office Basics

Learn scheduling, terminology, records, posting and insurance.

Dental Office Administration Basics (HM01645)



EMT (Emergency Medical Technician)

Front Line First-Responder

Our new blended class format allows for flexibility and mobility while providing the in-person skills practice and competency so critical in training. Training includes BLS certification, pathophysiology, trauma scenarios, medical assessments and more. State and National Registry exams are included!

Emergency Medical Technician Basic (HM01655)

The Backbone of Healthcare

CNA Certified Nurse Aide

Start your career ladder in nursing with this entry-level course! Duties include basic patient care, vital signs, bathing, and feeding. Placement test must be passed prior to registration. Background check application fee (\$25) to be paid by student. Documentation of TB status due first day of class. Email healthmed@fcps.edu for more info.

Certified Nurse Aide (CNA) (HM01780)



For a complete, up-to-date class offerings please go to <http://bit.ly/2K9TEfp>
For all other questions please email us: aceonline@fcps.edu





Electrician CE (TI05275)

Comprehensive, three-hour review of the 2014 National Electric Code (NEC) changes. Class fulfills the continuing education requirement for electricians holding either journeyman or master license in the Commonwealth of Virginia.

Gas Fitters CE (TI05278)

Comprehensive, one-hour review of the 2015 International Fuel Gas Code changes. Class fulfills the continuing education requirement for gasfitters holding either journeyman or master license in the Commonwealth of Virginia.

HVAC CE (TI05276)

Comprehensive, three-hour review of the 2012 International Mechanical Code changes. Class fulfills the continuing education requirement for HVAC-R/mechanical technicians holding either journeyman or master license in the Commonwealth of Virginia.

Plumber CE (TI05277)

Comprehensive, three-hour review of the 2015 International Plumbing Code changes. Class fulfills the continuing education requirement for plumbers holding either journeyman or master license in the Commonwealth of Virginia.

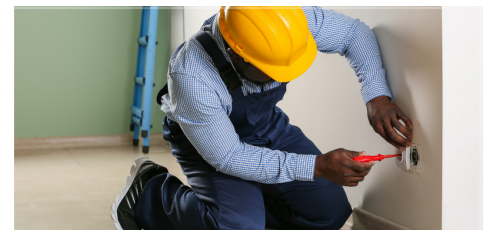
For complete, up-to-date class offerings please go to
<http://bit.ly/2K9TEfp>



Trade and Industry

Looking for an in-demand career with great pay? Change Your Future Now!

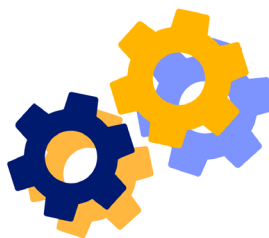
ACE's Trade & Industry classes offer everything you need — Pick your trade. Classes in our Pro-series are geared toward those already working in the field or ready to break in; whereas the Do It Yourself classes are geared toward homeowners and hobbyists.



Trades Skills are In-Demand!

If you're looking for a new career, ready to make a change, or just aren't sure how to find work during a pandemic - trades skills are in high demand during COVID - 19. In 2019, *Industrial Safety & Hygiene News* reported that due to so many retiring baby boomers in the field, there is a huge demand for new workers. Estimates are that there were nearly half a million more jobs than there were workers available to fill them.

Despite the challenges of the COVID-19 pandemic, the demand for skilled tradesmen and women is stronger than ever. Sign up today!



Trade and Industry

Accelerate your Career

Whether you are just starting out working in the trades field or have been working for a while, Apprenticeship classes help you get your license sooner. Classes are offered both online and in-person - choose what works for you and your schedule.

2021-2022 APPRENTICESHIP PROGRAM

Registration opens late Summer 2021



TURN A JOB INTO A CAREER

CLASSES IN:

- CARPENTRY
- ELECTRICITY
- HVAC-R
- OPTICIANRY
- OSHA SAFETY
- PAINTING
- PLUMBING
- SURVEYING

Apprenticeship Classes

Structured Courses at affordable prices! FCPS ACE has it all.

HVAC-R 1 (AP08001)

Heating, ventilation, air conditioning and refrigeration (HVAC-R1); covers CFC training and an opportunity for certification, basic refrigeration cycle, refrigerants and refrigeration oil, piping practices, basic electricity, introduction to heating and cooling equipment and tools, safety, and trade math.

Electricity 1 (AP08070)

Introduction to National Electrical Code, boxes and devices, safety, trade math, conduit types and fill, cables, conductors, services, voltage drop, DC theory; and series, parallel, and series/parallel circuits.

Plumbing 1 (AP08100)

Basic plumbing tools and terminology; pipes and fittings; joining pipes and fittings of all types, spigots; soldering and brazing; trade math; and safety.

Questions?

Email appren@fcps.edu for answers. Don't forget to join our mailing list to get up-to-date information.



Lay the Foundation for a Trades Career



aceclasses.fcps.edu

“Amazing and great teachers that will make sure you understand what you are doing as well as taking the time to teach you if you don't know or are confused about the topic!!!”

ACE Student - Electricity 2

Adult Enrichment



Enrich Your Life Today!

WITH AN ARRAY OF CLASSES

Want to up your cooking game?

Veteran teacher and chef extraordinaire Heather Perrine is ready to help you emerge from quarantine with recipes to wow your friends and family. Check out offerings that range from lightening up your favorite Mexican classics to Dorm Room Cooking for those heading off to college!

Don't be afraid to experiment!

ACE classes are affordably priced to allow everyone to try something new. Head to our website to check out all of the offerings; topics range from digital photography to genealogy to writing!

Ready to take on essential oils?

Instructor Whitney McNeeley delivers an impactful class that answers everything you've ever wanted to know about these oils! She's been a professional oils advocate since 2008; and can tell you how successfully using oils can have a positive impact on your life. Essential Oils 101 also touches on using oils with your kids. And don't forget to ask Whitney how essential oils even helped her very sweet, but very strange dog.

"Wisdom is not a product of schooling, but of the lifelong attempt to acquire it."

- Albert Einstein

Adult Enrichment

Top 10 Enrichment Classes

Things are just more fun when you do it with friends or family! All online enrichment classes admit one household; so you can have fun together! Check out these top 10 classes being offered this spring!

| | | | |
|---|--|---|---|
|  | Secrets of Better Photography (HI03745) |  | Self Care during COVID & Stressful Times (HI01919) |
|  | Thai Gourmet Kitchen (HI03893) |  | Storytelling - Painting Pictures With Words! (HI04026) |
|  | Essential Oils 101 (HI05002) |  | Doubting Your Memory (HI01789) |
|  | Alphabet Soup of Medicare (HI01928) |  | Genealogical Research (HI04768) |
|  | Cricut Design Space 101 (HI05066) |  | Healthy Eating on the GO (HI04731) |

ACE Online

aceclasses.fcps.edu

FCPS Adult and Community Education Spring 2021





Introductory Classes for Beginners

Great classes for those who wish to take the first step in learning a language.

| | |
|--------------------------------|-----------|
| Intro to Arabic | (FL02618) |
| Intro to Italian Beg/Travelers | (FL02766) |
| Intro to Greek Beg/Travelers | (FL02724) |

Beginning 1

For beginners who have never studied the language or learned it so long ago that they have forgotten.

| | |
|------------------|-----------|
| ASL 1 | (FL02560) |
| Arabic 100 | (FL02621) |
| French 100 | (FL02671) |
| German 100 | (FL02701) |
| Italian 100 | (FL02771) |
| Japanese 100 | (FL02785) |
| Korean 100 | (FL02800) |
| Russian 100 | (FL02835) |
| Spanish 100 | (FL02861) |
| Turkish Basics 1 | (FL02896) |

Review 100

| | |
|--|-----------|
| Spanish 101 review special for beginners | (FL02851) |
|--|-----------|

Beginning 2

If you have taken Part 1 or have experience with the language, this is your level.

| | |
|--------------|-----------|
| ASL 200 | (FL02562) |
| Arabic 200 | (FL02652) |
| French 200 | (FL02672) |
| German 200 | (FL02702) |
| Italian 200 | (FL02772) |
| Japanese 200 | (FL02786) |
| Spanish 200 | (FL02862) |

Beginning 3

If you have taken Part 2 or the equivalent of one semester of college language and feel comfortable with all aspects of the present tense, this is your level.

| | |
|--------------|-----------|
| ASL 3 | (FL02563) |
| French 300 | (FL02673) |
| Italian 300 | (FL02773) |
| Japanese 300 | (FL02787) |
| Spanish 300 | (FL02863) |

World Languages

ACE World Language Department continues to serve our community and to propose a variety of classes. We aim to start in-person classes as soon as it's safer to do so. We are thankful to our teachers and students for becoming familiarized with the move from in-person to virtual learning classes. This was a huge step for ACE and all our students alike, and we are proud of all that we have accomplished together.

Our program continually offers support to our teachers to help them plan and implement their classes. We are seeing many people from other states and even from other countries interested in participating in our classes and this is all due to our abilities to provide virtual options. We are very proud of what we have accomplished this past year, and in the future, we will continue to offer virtual classes in addition to in-person classes. Despite the challenges we continue to face, there are better days ahead. Please take care of yourself, be kind to one another, and keep the faith.

Registering for a language class?

Students are encouraged to register at least four days prior to the start date. If you need to register late or have a question about which class to take please contact language@fcps.edu.

- ◆ For ACE Foreign/Sign Virtual classes: All students are required to have a Google email account. Teachers will send an invitation the day prior to the class. Material Requirement: Access to a computer with good audio and good video connection is requested.
- ◆ Time Requirements: Depending on student ability and interest, students will usually devote a maximum of 2 - 3 hours per week completing class activities. Books: ISBN will be provided, students will have to order their own books.

In-Person Classes

If permitted to hold in-person classes (**Plum and Pimmit center locations only**), ACE will strictly adhere to the health and safety guidelines provided by the Fairfax Department of Health and FCPS.

Spanish 1 (FL05861)
Spanish 2 (FL05862)
Spanish 3 (FL05863)



LEARNING IS MORE FUN WHEN WE DO IT TOGETHER!





World Languages

The world awaits you!

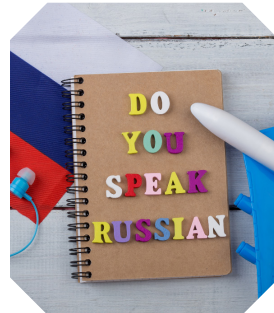


BOOK CLUBS

French (FL02687)
German (FL02699)
Spanish (FL02809)



TURKISH 1
(FL02896)



RUSSIAN 1
(FL02835)



GREEK1 (FL02724)

Beginning 4

If you have taken Part 3 and feel comfortable with the present and conversational past tenses, this is your level. Expand your comprehension and improve your grammar.

Arabic 400 (FL02624)
French 400 (FL02674)
Spanish 400 (FL02864)

Review for 400 level

French 420 (FL02676)
Italian 420 (FL02770)
Spanish 430 (FL02860)

Beginning 5

If you have taken Part 4 and are ready to converse in the language this is your level.

ASL 5 (FL02571)
French 500 (FL02861)
German 500 (FL02709)

Review for 500 level

Intermediate and Review: If you have completed the four beginning language courses or the equivalent of one full year of college in the language, this is your level. Review grammar and practice speaking.

Italian 510-Intermediate 1 (FL02775)
Italian 530-Intermediate 2 (FL02777)
Spanish 520-Intermediate 2 (FL02869)
Spanish 590 (FL02871)

Beginning 6 "Conversation"

If you have taken Part 5 and want to continue practicing the language, this is your level.

French 600 (FL02686)
Italian 600 (FL02781)

Please go to the link below to check the complete listing of World Language classes:
<https://bit.ly/2OdTFUu>

Teacher Spotlight!



Claudio Oddo is an architectural designer who met his wife in Italy while she was studying Italian. He has been teaching Italian with FCPS ACE since 2008 for beginning students/travelers, intermediate, and advanced students.

His classes are structured to explain and simplify the Italian language through several shortcuts rather than memorizing phrases. He believes understanding the basic building blocks of the Italian language will help students to think, write, and speak in Italian.

In his spare time, he enjoys spending time with his wife, their three children, and playing classical guitar.

Claudio Oddo - ACE Italian Instructor

“

Claudio is an excellent instructor. He encouraged us to speak Italian and was very patient. He managed another student who was very eager to ask question in a way that allowed everyone else to have a chance to speak and ask questions.

ACE Student - Italian 100

A class devoted to conversation is hard on-line. But Jessica Jackson did an outstanding job.

ACE Student -French Beginning Conversation

Excellent class! Suberb instructor
ACE Student - Spanish 100

I was once again absolutely thrilled with my ASL class experience, and specifically with Fred Hall as an instructor. Adopting any class or learning opportunity to a fully online experience was never going to be a seamless one but I was very pleased with how Fred was able to teach his class remotely. He is such an inspiring and encouraging teacher!

ACE Student - American Sign Language 3

”

K-12 Driver Education

Texting while driving
is prohibited for all
drivers in Virginia, no
matter their age!

SPRING
2021

Now offering
Partners for Safe
Teen Driving
(DE08500)
\$30

Behind-The-Wheel Driver Training Spring 2021

Due to COVID-19, additional health forms will be given by the teacher. Masks are required during class at all times and will be provided if the student does not have their own.

| | |
|------------------|----------------|
| March 27-April 3 | April 5-13 |
| April 15-23 | April 26-May 4 |
| May 6-14 | May 17-25 |
| May 26-June 4 | June 7-14 |

\$ 329 Total Cost

Does your student have:

- ☐ A valid Virginia learner's permit?
 - ☐ District 8 classroom completion card?
- Behind-The-Wheel instruction is provided at most FCPS high schools. Classes include the Commonwealth of Virginia final road skill test.

The Behind-The-Wheel program has unique age, documentation and registration policies.



Additionally, the Behind-The-Wheel program has unique withdrawal and transfer policies. To view these policies please go to <https://www.fcps.edu/node/33601>

DMV Learner Permit Testing for FCPS Students
(DE09996) –\$15

NEW: Adult Learners Permit Test (DE09998) – \$25

Need translation assistance when registering?

Email us at: aceonline@fcps.edu

Please provide name, phone number, and language translation.
We will contact you within 2 business days.

Have Fun All Year Long with Parktakes!

Sign up for your **free**, quarterly guide to Fairfax County parks, and let the **fun** begin!

To get Parktakes delivered to your home or via email, call the Fairfax County Park Authority (703) 222-4664.

(703) 324-8563. TTY: VA Relay 711



What do I need to do?

Complete the form at:

<https://tinyurl.com/springreg21>

- ◆ New students will get information to sign up for testing
- ◆ Former students will receive information they need to register

All new students must be tested before registering for classes.

**Testing Starts
March 20, 2021**

For the **BEST EXPERIENCE** in your online classes:

- ◆ Attend your classes regularly
- ◆ Complete your assignments
- ◆ Purchase the textbook required
- ◆ Practice English outside of class
- ◆ For online classes, use a laptop, have good internet access, and have basic computer skills

Online learner
fall 2020

"I used to feel nervous speaking English but now I feel more comfortable".



Adult English (ESOL) Classes

Spring Classes
April - June

Online Adult English (ESOL) Classes

Develop the English language skills that you need for your life.

Class times and costs:

9:30-11:45 am Tuesday, Wednesday, Thursday \$199.00*

7:00-9:15 pm Monday and Wednesday \$130.00*

7:00-9:15 pm Tuesday and Thursday \$130.00*

Online Speciality Classes

Learn English for specific purposes.

English for Employment Success (high intermediate and advanced)

Tuesdays and Thursdays, 7:00-9:15 pm, \$100.00

English Conversation High Intermediate and Advanced

Saturdays, 9:00-11:15 am, \$130.00

American English Pronunciation

Saturdays, 9:00-11:15 am \$165.00*

For more information about ESOL classes and testing go to

<https://tinyurl.com/springreg21>

In-person Adult English (ESOL) Classes

Develop English language skills in classes at Plum Center (6815 Edsall Rd, Springfield, VA 22151). All FCPS safety protocols will be observed. All students will be required to wear masks. Limited spaces available.

Adult English Class (beginning, intermediate, advanced levels)

Mondays and Wednesdays, 7:00-9:15 pm, \$130.00*

English Conversation High Intermediate and Advanced

Thursdays, 7:00-9:15 pm, \$140 materials included

Microsoft Office Specialist Word Certification for ELs

Mondays and Wednesdays, 7:00-9:30 pm, \$145.00
(includes books and exams)

*Textbooks

Students will receive information on how to buy their textbooks.

Questions? Email us at esol@fcps.edu

Adult and Community Education
Fairfax County Public Schools
7510 Lisle Avenue
Falls Church, VA 22043

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U.S. POSTAGE

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MERRIFIELD, VA
PERMIT NO. 6378

****ECRWSEDDM**
POSTAL CUSTOMER**



**Access the
complete
ACE Catalog**

4 Ways to Learn

- ☐ In-person Classroom
Live Instructor
- ☐ Online with Live Instructor
(Synchronous)
- ☐ Distant Learning Self-Directed
(Asynchronous)
- ☐ Blended Learning

**Share your Passion!
Teach for ACE!**

ACE is looking for instructors in all
content areas
email your resume:
ACEJOBS@fcps.edu

**We want to hear from
YOU!**

Please consider following the QR
code to a short survey.
We value your feedback.



**Register at <https://aceclasses.fcps.edu>
Don't Wait! Register Today**