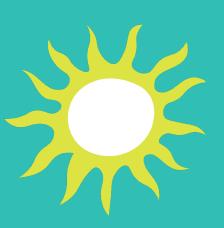
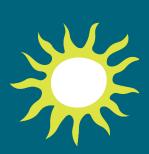
ACE

Classes





Fairfax County Public Schools
Adult & Community Education

SUMMER 2022



DIVE INTO AN OCEAN OF SUMMER LEARNING!





















Welcome Summer!











Step into Summer with an ACE class and choose from courses in fields as diverse as Business and Information Technology, Health and Medical, Trade and Industry, World Languages, Cinema Arts and more.

Whether you are looking to kickstart a new career or sharpen past skills, ACE offers many new options, both for career development and personal enrichment.

This summer, we have made some changes to increase student access. Course offerings will no longer be limited to the current season giving students a very large window to enroll in courses.

With so many options to choose from, learning has never been so convenient. Please take a minute to look through our informative brochure to see highlights from our many programs, and contact us with any questions you may have.

Be sure to check out our website <u>aceclasses.fcps.edu</u> and the ACE online summer catalog for complete class details showing dates, times, locations and prices.

Thank you for considering FCPS ACE in your educational studies and enrichment goals.

Paul Steiner, ACE Administrator

System Requirements

For ACE Online classes: A computer and internet access with: Windows 10 or higher, or Mac OS X v 10.9 operating system; Screen resolution of 1280 x 720 or higher (1920 x 1080 pixels recommended); Chrome (latest versions), Microsoft Edge, Mozilla Firefox, or Apple Safari browsers; a minimum of 8 GB RAM; a computer camera and microphone. If joining from a tablet, be sure to download the free Google Meet app before class.

For complete, up-to-date class offerings please go to https://aceclasses.fcps.edu



For all other questions please email us: aceonline@fcps.edu or call us at 703-658-1201

The Fairfax County Public Schools Adult and Community Education (FCPS ACE) program is not sponsored or endorsed by, or affiliated with, the American Council on Education (ACE).

The information in this catalog is current as of the print date 6/4/2022.

FCPS ACE COVID-19 health and safety protocols

FCPS ACE is committed to safety and quality instruction. In-person classes strictly adhere to the health and safety guidelines provided by the Fairfax Department of Health and Fairfax County Public Schools. For the most current listing of health and safety protocols, please visit: https://www.fcps.edu/return-school/health-and-safety-guidance-document

ACE Transfers, Withdrawal and Refund Policy

Effective January 1, 2022, FCPS ACE has updated our transfer, refund, and cancellation policy. Withdrawals and refund requests for classes starting on or after January 1, 2022 will be charged a \$25 withdrawal fee (specific exceptions apply). Requests for withdrawal and refund from a class must be submitted in writing to acerefundrequest@fcps.edu. Requests received after the cut-off date for the class may not be approved (see complete policy for details). Classes that are cancelled will result in a refund of the full purchase price paid. Please allow at least four weeks for processing of refunds.

For a full description of the Transfer Withdrawal, Refund, and Cancellation policy. Please visit https://www.fcps.edu/node/33601

VIRTUAL

CAREER EXPLORATIONS

Check out potential career paths in the legal and medical fields from home.

What you may not know about the Virginia 529 saving plan!

Did you know that registered apprenticeship programs qualify for the 529 plan. Programs cover areas from healthcare to trade and industry. So start the new year by taking advantage of the variety of options that ACE has to offer!









Make check payable to FCPS ACE

Look out for additional self-paced online classes that enable you to study at your own pace!

Business & Management



BOOST YOUR SMALL BUSINESS!

If you currently own a small business or are planning to launch one, ACE offers a variety of online trainings that have everything you need to help your business grow and thrive. Start by earning a Small Business Management Certificate (CE01053) or choose any course that meets your needs.

- BUSINESS BUDGETING FOR BEGINNERS (BE03483)
- **J** BUSINESS ENTITY FORMATION (BE03484)
- **✓** CONTRACTS FOR BUSINESS OWNERS (BE03486)
- INTRODUCTION TO BUSINESS ANALYSIS (BE03491)
- INTRODUCTION TO BUSINESS LAW (BE03492)
- MARKETING YOUR BUSINESS ON THE INTERNET (BE03493)
- **✓** USING SOCIAL MEDIA IN BUSINESS (BE03497)
- **BUSINESS AND MARKETING WRITING (BE03498)**
- START AND OPERATE YOUR OWN HOME-BASED BUSINESS (BE03495)
- MASTERY OF BUSINESS FUNDAMENTALS (BE03494)

Renew your VA Teachers License

Our offerings include online instructor guided or self-paced classes that will let teachers gain one-point value assignment per clock/contact hour to complete their requirements toward Virginia Education License Renewal. Make sure to visit https://www.doe.virginia.gov/ for additional instructions in how to complete all the requirements before submitting your application.







Workplace Training



ABOUT US

When you partner with FCPS - Adult Community Education (ACE) Workplace Training you enhance the capabilities of your employees. Boost your bottom line with a retention strategy that promises more stability, sustainable high performance, improved reputation, and a skilled workforce. Our objective is to collaborate with organizations to improve, develop and maintain their competitive edge with customized training programs that are responsive to the specific challenges and needs of the business and its people.



CREATIVE SOLUTIONS

- Business Writing Communication in the Workplace
- Time-Management
- Computer Training English and Spanish
- CPR and First Aid
- Leading Productive Meetings
- Stay Connected! Build Remote Relationships
- · Project Management
- · Team Building
- Performance Management
- Negotiation Skills
- · Coaching, Mentoring, Managing
- · Conflict Management

LEARNING EXPERIENCE

- Courses are led by subject matter experts who enhance each experience and encourage personal growth.
- Conveniently offered at one of our FCPS locations or at your worksite to meet your schedule.
- Training sessions can be combined with other delivery methods and technology.
- Our instructors encourage group discussion and hands-on learning opportunities.
- Sessions allow participants to practice their new skills with the support they need before applying them at work.
- · All training materials are included.

703-658-2727



INDUSTRIES SERVED

- · Health Care
- Construction
- Insurance
- · Community Services
- · Child Care
- Non-Profits
- Real Estate
- · Property Management
- Education
- Security Banking
- Technology
- · Human Resources Solutions
- · Compliance Management





Funding available through Virginia Career Works Northern Region for those employers who qualify. Reach out to ACE for more information.





Information Technology



GAIN VALUABLE SKILLS IN INFORMATION TECHNOLOGY

IT professionals are in high demand! ACE offers valuable programming, web design and certificate prep courses that could open doors and possibilities in your career. Our classes prepare individuals with little to no previous tech experience for an entry level career opportunity. Jobs can vary from PC repair, desktop support, web design, help desk, networking, and core security functions. Most of our classes will prepare students to take certification exams such as CompTIA A+, CompTIA Network+ and CompTIA Security+. For these and many other information technology courses visit our website, http://aceclasses.fcps.edu.

DESIGNING EFFECTIVE WEBSITES (CT 03506)

COMPTIA IT FUNDAMENTALS (CT 03121) JAVASCRIPT: BUILDING INTERACTIVE WEBSITES (CT 01531) ARTIFICIAL INTELIGENCE AND MACHINE LEARNING (CT 03119) A+ TROUBLE SHOOTING YOUR COMPUTER (CT 01465)

HTML PART 1 (CT 01525)

INTRO TO PROGRAMMING (CT 03505)

NETWORK+ (CT 01473)

GRAPHICS FOR THE WEB (CT 01550) WEB DESIGN W/ CASCADING STYLE SHEETS 1 (CT 01541) WEB DESIGN W/ CASCADING STYLE SHEETS 2 (CT 01542)

SECURITY+ (CT 01480)

Stand Out, Be Seen and prove your level of proficiency.

Microsoft
Office Specialist Exam
register www.aceclasses.fcps.edu



Microsoft Excel 2016 Certification Training with Voucher (CT03517)

Microsoft Power Point 2016 Certification
Training with Voucher (CT03518)

Microsoft Word 2016 Certification Training with Voucher (CT03519)



comptraining@fcps.edu



Information Technology

Classes heading your way!

REACH OUT AND CONNECT TO GET STARTED TODAY



ADOBE AFTER EFFECTS (BE02028)

Composite layers in various ways, apply and combine sophisticated visual effects to enhance a presentation, image or a particular video project

ADOBE AUDITION FUNDAMENTALS (BE02023)

Learn the basics of digital recording, audio editing, and processing -as wel I as mixing voice with sound effects and music- using the industry standard Adobe Audition CC program.

ADOBE PREMIERE ESSENTIALS (BE02026)

Learn essential editing techniques and functions. Class includes importing, project management, trimming clips, creating titles, and final outputting.

FIELD PACKAGE (ELECTRONIC FIELD PRODUCTION) (BE02021)

Learn key concepts to conduct an electronic field production. From preproduction planning to on-site preparation, al I whi le learning the use of our latest field camera equipment and al I FPA avai lable field gear to enhance such productions.

STUDIO PACKAGE (STUDIOS A & B) (BE02020)

An all-encompassing course that provides hands-on training in all the equipment elements needed like Camera operations, Lighting, Set-Design, Audio operations, graphics Character Generator, Chroma Key/Green Screen, Technical Directing, the basics of using the Lightworks program and proper production planning tips.

RADIO PRODUCTION (BE02022)

Designed to teach the key operating functions of FPA's radio studios and includes topics such as: operating the audio board, the use and mixing of multiple sources, proper on-air presentation, and the essential station policies and procedures



YEAR ROUND COURSES

COMPUTERS FOR BEGINNERS (CT01401)

COMPUTADORAS PARA PRINCIPIANTES (CT01406)

PC BASICS (CT01416)

BASIC PC MAINTENANCE (CT02465)

INTRODUCTION TO WINDOWS 11 (CT03118)

WINDOWS FILE MANAGEMENT (CT01402)

INTRODUCTION TO PROGRAMMING USING PYTHON (CT02403)

MASTERING PIVOT TABLES AND MACROS (CT01586)

WINDOWS 10 WORKSHOP: TIPS AND TRICKS (CT01433)

KEYBOARDING (CT01417)

MS EXCEL - BASICS (CT01441)

MS POWERPOINT BASICS (CT01459)

EXCEL FORMULAS AND FUNCTIONS (CT01444)

MS EXCEL: LOOKUP FUNCTIONS (CT02058)

MS EXCEL: IF FUNCTIONS (CT02052)

MICROSOFT OFFICE PROFICIENCY WORKSHOP (CT01285)

ADVANCED PROFESSIONAL SELF-PACED

AWS SYSTEM OPERATIONS CERTIFICATION BUNDLE VOUCHER INCLUDED (CT03530)

CERTIFIED ETHICAL HACKER VOUCHER INCLUDED (CT03526)

ITIL 4 FOUNDATION VOUCHER INCLUDED (CT03527)

CISCO CCNA CERTIFICATION TRAINING VOUCHER INCLUDED (CT03525)

ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING SUITE (CT03119)

COMPTIA IT FUNDAMENTALS VOUCHER INCLUDED (CT03121)

For these and many more advanced professional self-paced trainings please visit our website, http://aceclasses.fcps.edu



comptraining@fcps.edu



Health and Medical

PICTURE YOURSELF

NEW CAREER

Entry-level

HEALTHCARE JOBS

dre abundant & attainable



WHY?

- Healthcare is the fastest growing industry in the U.S.
- Short-term, flexible training programs across several disciplines
- Employers more likely to hire candidates with a credential
- Stacked credentials help you stand out
- Boost your take home pay

New Offerings!

Aging and Health (HM05021) End-of-Life Care (HM05022) Medical Office Manager (HM05016)

for details

WHAT'S YOUR PLAN?

IN-PERSON



ONLINE

- Certified Nurse Aide
- CPR AED First Aid/BLS
- Dental Assistant
- EMT
- · Medical Billing & Coding
- · Pharmacy Technician
- Phlebotomy Technician
- **Veterinary Assistant**

- EKG Technician
- · Electronic Health Records
- Medical Assistant
- Medical Interpreter
- Medical Transcriptionist
- · Patient Care Technician
- Personal Trainer
- Physical Therapy Aide

and much much more!

Check out our BUNDLED classes to WOW your future employer!

Certified Medical Administrative

Certified Medical Administrative Assistant (CMAA)

Medical Billing/Coding

Assistant (CMAA) Certified Electronic Health Records

Certified Electronic Health Records

(HM05013)

(HM05014)

(CEHRS)

(CEHRS)

Medical Billing/Coding

(HM05015)

For complete, up-to-date class offerings, please visit https://aceclasses.fcps.edu





healthmed@fcps.edu



Health and Medical

Skills you Need for the Job you Want



Certified Pharmacy Technician (HM01659)

Emergency Medical Technician (EMT) (HM01655)





Certified Phlebotomy Technician (HM05002)

Certified Clinical Medical Assistant (HM05000)





Certified Physical Therapy Aide (HM05007)

NASM Certified **Nutrition Coach** (HM05010)





Certified **EKG Technician** (HM05001)

Certified Nurse Aide (CNA) (HM01780)





NASM Certified Personal Trainer (HM05009)

Certified Electronic Health Records Specialist (HM05004)





Medical Billing and Coding (HM01950) or (HM05012) **CPR AED First Aid** (HM01625) BLS (HM01697)





healthmed@fcps.edu





Apprenticeship

EARN AND LEARN

ELECTRICAL HVAC PLUMBING

FALL SEPTEMBER 1-JANUARY 31

- Core Construction Skills
- Plumbing 1
- Plumbing 3
- Electrical 1
- Electrical 3

FALL EXTENDED TERM

SEPTEMBER 1 - APRIL 30

- HVAC 1
- HVAC 2
- HVAC 3
- HVAC 4

SPRING

MARCH 1 - JULY 3

- Core Construction Skills
- Plumbing 2
- Plumbing 4
- Electrical 2
- Electrical 4







- As a full-time employee of the sponoring employer, a Registered Apprentice completes a minimum of 2,000 hours of supervised on-the-job training and 144 hours of related technical instruction during each year of the apprenticeship
- ACE apprenticeship programs offer a fourlevel comprehensive curriculum aligned to the Virginia Department of Labor and Industry (DOLI) standards of related technical instruction
- Fast track scheduling (two-year completion) is available for Electrical and Plumbing programs
- HVAC instruction follows a traditional four-year duration
- Apprentices who successfully complete the required hours of on-the-job training and related technical instruction can sit for the corresponding journey person credential exam
- Classes meet at various FCPS locations 1-2 nights per week with some hybrid options
- The tuition fee includes an online textbook

Apprenticeship classes offer instruction based on the National Center for Construction Education and Research (NCCER) curriculum.







Trade and Industry

Summer Projects ADULT ENRICHMENT



TRADE AND INDUSTRY/DIY

(TI05340) Flipping Houses: The Good, Bad & the Very Ugly Electrical Workshop: Maintenance (TI05587) & Repair Drywall, Painting, and Waterproofing (TI05581) Workshop Plumbing Workshop: Maintenance (TI05590) & Repair Auto Body Repair - Personal Repair (TI05323) & Refinishing

(TI05593)

ONLINE SELF-PACED

Appliance Repair Workshop

Certified Indoor Environmentalist Prep (TI09016)

Electrical Technician (TI08070)

Foundations of Plumbing (TI08100)

Home Inspection Certificate (TI05370)

HVAC/R Certified Technician* (TI08011)

HVAC/R Technician* (TI08001)

Introduction to Interior Design (HI02055)

Leadership in Energy & Environmental Design (LEED) (TI08080)

Manual Machinist (TI08231)

Programa de Certificado de Conocimiento Básico de HVACR NATE Core (TI09017)

Residential Electrician (TI08071)

Toolmaker (TI05858)

Welder Technician (TI05221)

* Test voucher included



homeimprovement@fcps.edu



http:// \square aceclasses.fcps.edu

Adult Enrichment

Retirement & Medicaid

Getting Ready to Retire (HI06530)

The Alphabet Soup of Medicare (HI01928)



Alfred Hithcock Master of Suspense

Part 1 Part 2 (HI05027) (HI05028) rentive

Intro to Writers' Workshop (HI04048)

> **Writers' Workshop** (HI04049)

Writing Treasured Stories and Memories (HI04166)

ONLINE SELF-PACED

Secrets of Better Photography Discover Digital Photography Mastering your Digital SLR Camera Photographing People With Your Digital Camera Introduction to Digital Scrapbooking Writing the Fantasy Novel Blogging and Podcasting for Beginners Beginner's Guide to Getting Published Get Funny! **Genealogy Basics** Homeschool with Success

(HI03745) HI09004) HI09021 (HI09024 (HI09019 HI09016` HI09017 (HI09000) H109005) (HI09026) (HI09018)





Adult World Languages

Self-Paced Classes Any place | Any time | Any device

We are offering a host of languages that you can take conveniently at home or in-person. Please visit us at aceclasses.fcps.edu to see complete listing.









Discover Sign Language



Spanish for Law **Enforcement** (FL09030)





Instant Italian (FL09070)



Spanish in the Classroom





Speed Spanish I



Speed Spanish II

(FL09100)



for Medical

Professionals

Conversational Japanese (FL09090)



Speed Spanish III (FL09110)





Students are encouraged to register at least four days prior to the start date. If a class has already started, and you want to register or have a question, please contact language@fcps.edu or call 703-658-2727 (option 1-6)

For ACE Foreign/Sign virtual classes, teachers will send an invitation the day prior to the class.

Virtual classes require a computer with audio and video capabilities, as well as a an internet connection.

Time Requirements: Depending on student ability and interest, students will usually devote a maximum of 2 - 3 hours per week completing class activities.

Books: ISBN will be provided, students order their own books.

In-Person classes are back at these locations!





Pimmit Hills

Lifelong Learning In-Person at Pimmit Hills In-Person at Plum Center

Spanish 100 (FL05861)

Spanish 200 (FL05862) German 100 (FL0270) Spanish 100 (FL05861 Spanish 200 (FL05862) Spanish 580 (FL02871) French Boot Camp (FL06514)

Plum Center for

Spanish Boot Camp (FL06513)

Are you ready to learn Spanish? Or perhaps interested in reviewing the basics? Join us for a fun and supportive week where you will build skills and gain confidence quickly, without stress! After this intensive class, you'll be comfortably able to tackle an academic class at the appropriate level.

5 sessions @ 2 hrs each. Every day Monday 08/08 to Friday 08/12 Online 1:00 to 3:00 pm. Instructor: Ruth Roberts



language@fcps.edu



aceclasses.fcps.edu

Adult World Languages



ARABIC
INTRODUCTION TO ARABIC (FL02618)
ARABIC 450 (FL02618)

FRENCH FRENCH 100 (FL02571) FRENCH 200 (FL02672) FRENCH 410 (FL02668) FRENCH 750 (FL02687)





AMERICAN SIGN LANGUAGE ASL 100 (FL02560) ASL 200 (FL02562) ASL 300 (FL02563) ASL 400 (FL02564)

GERMAN GERMAN 100 (FL02701) GERMAN 200 (FL02702) GERMAN 500 (FL02709)





RUSSIAN RUSSIAN 100 (FL02835) RUSSIAN 200 (FL02836)

ONLINE INSTRUCTOR-LED

For complete schedule go to https://bit.ly/3IH0pRz 703-658-1201 ITALIAN ITALIAN 100 (FL02771) ITALIAN 200 (FL02772) ITALIAN 410 (FL02773) ITALIAN 700 (FL03800)





KOREAN KOREAN 100 (FL02800) KOREAN 200 (FL02801) **SPANISH**

INTRO TO SPANISH (FL02848) SPANISH 100 (FL02861) SPANISH 101 (FL02851) SPANISH 200 (FL02862) SPANISH 300 (FL02863) SPANISH 400 (FL02564) SPANISH 530 (FL02870)





JAPANESE JAPANESE 100 (FL02785) TURKISH TURKISH 100 (FL02896) TURKISH 200 (FL02897)





POLISH POLISH 100 (FL02811) ACE LANGUAGE BOOK CLUB FRENCH (FL02687) GERMAN (FL02699) SPANISH (FL02809)





language@fcps.edu



Fairfax County Adult High School

High School Equivalency (HSE)

For any student, aged 18 or older, who wants to earn a high school credential, the approved HSE in Virginia is the GED*. The GED* consists of four subject tests including:

- Reasoning Through Language Arts
- Mathematical Reasoning
- Science
- Social Studies

Preparation Program

The FCAHS HSE program offers academic support including Adult Basic Education (ABE) classes and GED* Prep classes.

Day Program: In-Person classes

Available at: Plum Center for Lifelong Learning 6815 Edsall Road Springfield, VA 22151

Evenings and Saturday classes: In-Person classes

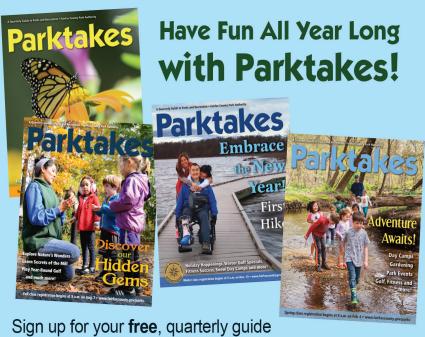
Available at the following locations:

Plum Center for Lifelong Learning 6815 Edsall Road Springfield, VA 22151

FCAHS West 400 Elden Street Herndon, VA 20170

Virtual Evening Program

Space Available now!



to Fairfax County parks, and let the **fun** begin!

To get Parktakes delivered to your home or via email, call the Fairfax County Park Authority (703) 222-4664.



(703) 324-8563. TTY: VA Relay 711



IT'S NEVER TOO LATE TO GRADUATE!

https://fairfaxadulths.fcps.edu

To schedule an appointment for a registration event please sign up:

https://fairfaxadulths.fcps.edu/high-school-equivalency-hse-pathway.

Questions: Please contact FCAHSGEDinfo@fcps.edu

Driver Education - K-12

DMV Learner Permit Testing for FCPS Students \$20 - (DE09996)

Check your local high school for available dates and times.

Plum Center: June 27 6:00 pm July 18 6:00 pm

Pimmit Hills: (Dates cominig soon)

Partners for Safe Teen Driving (PSTD) \$30 - (DE08550)

June 20 July 8 July 1 July 18 July 25 July 29 Aug 5 Aug 15

Behind the Wheel

June 27-July 6 July 7-15 July 18-26 June 14-23 July 27-Aug 4, Aug 5-13 Aug 15-23 Aug 24-Sep 1 (These are generic dates and very by school)

Classroom Driver Education

Pimmit Hills June 27 July 20 Plum Center July 5 Aug 2

Need translation assistance when registering?



DMV HS Student Learners Permit Test \$20



Learn More! (BTW policies)







Adult English (ESOL) Classes





In-Person Adult English (ESOL) Classes

Engage with instructors and fellow students in-person to develop your English language skills. Classes in Alexandria, Chantilly, Falls Church, Fairfax, Herndon and Springfield. Please check our website for site-specific class schedules http://www.fcps.edu/node/33027.

Beginning, Intermediate, and Advanced ESOL Class Schedules and Costs

9:00 am-12:00 pm, Monday, Tuesday, Wednesday, Thursday, Friday, \$150.00* 7:00 pm-9:30 pm, Monday and Wednesday, \$75.00* 7:00 pm-9:30 pm, Tuesday and Thursday, \$75.00*

New students must test:

All new students must attend an in-person testing event to determine their appropriate level and register for class.

To view testing options for all classes, go to http://www.fcps.edu/node/33027 or use the QR code below.



"Now I feel more confident talking with strangers and I can understand better." Former student - Plum Center

Online Adult English (ESOL) Classes

Need the convenience of online classes? Connect online and develop the English language skills that you need for your life.

Intermediate and Advanced Class Schedules and Costs

9:30 am-12:00 pm Monday to Friday \$150.00* 7:00 pm-9:30 pm Monday and Wednesday \$75.00*

*Textbooks fees are additional and information on them will be provided at testing.

Think Ahead to Fall 2022 September - December

We will offer:

- Beginning, Intermediate, and Advanced Classes
- Speciality Classes (e.g. Conversation, Pronunciation, Microsoft Word for English Language Learners)
- In-person classes in Alexandria, Chantilly, Fairfax, Falls Church, Herndon, and Springfield
- Online classes using Zoom

Fall Information will be available in August.

Testing and classes will start in September.

To view testing options for all Fall classes, go to http://www.fcps.edu/node/33027 after August 1.





adultesol@fcps.edu



Adult and Community Education
Fairfax County Public Schools
7510 Lisle Avenue
Falls Church, VA 22043



NONPROFIT.ORG U.S. POSTAGE

PAID

MERRIFIELD, VA PERMIT NO. 6378

We want to hear from you regarding In-Person Classes



ECRWSSEDDM
POSTAL CUSTOMER



Register at <u>aceclasses.fcps.edu</u> Don't Wait! Register Today!

SHARE YOUR PASSION! TEACH FOR ACE!

ACE is looking for instructors in all content areas. To apply email your resume:

https://www.fcps.edu/node/31451



K12 STEM CAMPS!

4 WAYS TO LEARN

- * In-person teacher led: Traditional classroom experience
- * Online teacher led:
 Online classroom, led by experienced instructor
- * Online self-paced:

 Move through the material at your own pace;

 Start dates are only placeholders
- * Blended learning:
 Combination of in-person and online
 classroom led by experienced instructors